



Office of the City Manager

CONSENT CALENDAR
February 12, 2008

To: Honorable Mayor and Members of the City Council
From: *PK* Phil Kamlarz, City Manager

Submitted by: Robert Hicks, Director, Finance Department

Subject: Formal Bid Solicitation and Request for Proposal Scheduled For Possible Issuance in the Next 30 Days

RECOMMENDATION

Approve the attached new invitation for bid/request for proposal (RFP) that will be, or is planned to be, issued in the next 30 days upon final approval by the requesting department or division.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$705,000**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Sign Retro-Fit Program	610	Capital Improvement Fund	\$175,000
Centralized Homeless Intake System	010	General Fund	\$60,000
Transition Age Youth Program	010	General Fund	\$100,000
Hygiene Maintenance Job Training and Placement	010	General Fund	\$70,000
Permanent Supportive Housing Intensive	010	General Fund	\$100,000
Berkeley Host Program	010	General Fund	\$200,000
TOTAL:			\$705,000

CURRENT SITUATION AND ITS EFFECTS

On July 25, 2005, Council adopted Ordinance No. 6,875-N.S. effective August 24, 2005, which increased the City Manager’s purchasing authority. As a result, this required

report submitted by the City Manager to Council is now for those purchases in excess of \$25,000 for services; \$100,000 for goods; and \$200,000 for playground and construction, for which formal bid solicitations and/or requests for proposals may be issued in the following 30-day period. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be sent out to the potential bidder/respondent list.

BACKGROUND

On July 25, 2005, Council adopted Ordinance No. 6,875–N.S. amending the City Manager’s purchasing authority.

CONTACT PERSON

Sharon Thygesen, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations to be Issued Within the Next 30 Days
 - a. Sign Retro-Fit Program – Claudette Ford, Public Works
 - b. Centralized Homeless Intake System; Transition Age Youth Program; Hygiene Maintenance Job Training and Placement; Permanent Supportive Housing Intensive Services and Berkeley Host Program – Jim Hynes, CMO

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

a. Sign Retro-Fit Program

SPECIFICATION NO.	Name of RFP/RFQ/IFB	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	Description of Goods/Services Being Purchased	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10307-C	Sign Retro-Fit Program	2/13/08	3/11/08	Finished aluminum traffic signs and sign making supplies for upgrading current street inventory	\$175,000	610-4960-431-6520-06TP16	PW / Transportation	Danette Perry 981-6472
DEPT. TOTAL					\$175,000			

b. Centralized Homeless Intake System; Transition Age Youth Program; Hygiene Maintenance Job Training & Placement; Permanent Supportive Housing Intensive and Berkeley Host Program

SPECIFICATION NO.	Name of RFP/RFQ/IFB	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	Description of Goods/Services Being Purchased	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10310-C	Centralized Homeless Intake System	2/21/08	3/13/08	Develop centralized homeless intake system that would provide real-time information on available shelter resources and needs	\$60,000	010-various-08CM06	CMO	Lauren Lempert 981-2498
08-10311-C	Transition Age Youth Program	3/12/08	4/10/08	Create Innovative partnerships between service providers and business community to develop programs for supportive daytime activities for transition age youth such as educational programs, job training and work opportunities	\$100,000	010-various-08CM06	CMO	Angela Gallegos-Castillo 981-2491 Lauren Lempert 981-2498
08-10312-C	Hygiene Maintenance Job Training & Placement	2/27/08	3/27/08	Develop job training and placement program for public toilet maintenance	\$70,000	010-various-08CM06	CMO/OED	Delfina Geiken 981-7551 Lauren Lempert 981-2498

SPECIFICATION NO.	Name of RFP/RFQ/IFB	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	Description of Goods/Services Being Purchased	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
08-10313-C	Permanent Supportive Housing Intensive	3/12/08	4/10/08	Provide intensive support services and case management to formerly homeless individuals placed in permanent housing units	\$100,000	010-various-08CM06	CMO/Housing	Jane Micallef 981-5426 Lauren Lempert 981-2498
08-10314-C	Berkeley Host Program	3/12/08	4/10/08	Collaborate with business community and CBOs to develop pilot Host Program to be eyes and ears in downtown area, addressing street behavior, streetscape and visitor concerns	\$200,000	010-various-08CM06	CMO	Jim Hynes 981-2493 Lauren Lempert 981-2498
DEPT. TOTAL					\$530,000			