



Parks Recreation & Waterfront Dept.

# CITY OF BERKELEY

## PARKS RECREATION & WATERFRONT DEPARTMENT RECREATION DIVISION

### APPLICATION FOR SCHOLARSHIP (LOW INCOME FEE SUPPORT)

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**What Recreation Programs Are Available For Fee Support?  
AND  
How Much Fee Support Do They Offer?**

1. **SCHOLARSHIPS-refers to low income fee support for the following recreation and camp programs.**
  - a. *Citywide Fun Camps (Exception: 1-day Fun Camps), Swim Lessons, Youth Baseball, Youth Tennis Lessons, Skate Park ½ Day Camp and Skate Park Group Lessons*
    - Availability – No limitations. All applicants meeting eligibility requirements will receive a fee reduction up to a session’s capacity.
    - Amount – 50% discount from the standard/core fee for each child registered.
    - Eligibility:
      - Must provide proof of Berkeley residency.
      - Must provide completed scholarship application and current verification of gross household income meeting Federal Low Income guidelines.
  - b. *Day Camp, Tuolumne Camp, Echo Lake Camps*
    - Youth Camp fees will be reduced by 50% from the standard/core fee for a limited number of youth, as determined by the Director of Parks Recreation & Waterfront or his/her designee. Participant is allowed a discount for one session of Day Camp and one session of Echo Youth Camp, and Tuolumne C.I.T. Program annually.
    - Family Camp fees will be reduced by 50% from the standard/core fee for a limited number of participants, as determined by the Director of Parks Recreation & Waterfront or his/her designee. Families are allowed a discount for one (weekend or 5-day) session of Echo and one (5-day) session of Tuolumne Family Camp Programs annually.
    - Eligibility:
      - Must provide proof of Berkeley residency.
      - Must provide completed scholarship application (attached) and recent verification of gross household income meeting Federal Low Income guidelines.
  - c. *Marine Biology and Boating Classes*
    - Reduced by 50% from the standard/core fee for a limited number of youth, as determined by the Director of Parks Recreation & Waterfront or his/her designee. Participants may receive one discount per class per year.
    - Eligibility:  
Must provide completed scholarship application and recent verification of household income meeting Federal Low Income guidelines.
  - d. *Docent Training Programs*
    - Amount- 50% discount from the standard/core fee. Eligible program participants will receive one discount per class per year.
    - Eligibility:  
Must provide completed scholarship application and recent verification of household income meeting Federal Low Income guidelines.

e. *Classroom Field Trips to the Nature Center*

- Amount- 50% discount from the standard/core fee will be allowed for qualifying classrooms. To qualify, teachers must first send a letter with proof that a minimum of 50% of the class qualifies for the school's free lunch program. Letter must be directed to:

Youth & Recreation Services Manager  
1947 Center St.  
Berkeley, CA. 94704

Note: The Marina Programs do not require Berkeley residency.

## **2. FEE WAIVERS**

In a limited number of cases, fees may be waived altogether for youth who would otherwise not be able to participate in the program due to extreme financial, familial, or other hardship. Fee waivers will be at the discretion of the Director of Parks Recreation or Waterfront or his designee. Recipients are required to demonstrate proof of Berkeley residency and that household income meets Federal Low Income Guidelines.

## Who Qualifies For Fee Support?

### HUD Income Limits\*

<b>Area Median \$92,300</b>		<b>Number of Persons in Household</b>							
		<b>1 Person</b>	<b>2 Person</b>	<b>3 Person</b>	<b>4 Person</b>	<b>5 Person</b>	<b>6 Person</b>	<b>7 Person</b>	<b>8 Person</b>
<b>Berkeley</b>	<b>Very Low Income</b>	<b>\$32,350</b>	<b>\$36,950</b>	<b>\$41,550</b>	<b>\$46,150</b>	<b>\$49,850</b>	<b>\$53,550</b>	<b>\$57,250</b>	<b>\$60,950</b>

\*Gross Income

## Low Income Fee Support Guidelines (Scholarships)

The Parks Recreation & Waterfront Department established guidelines to determine if Berkeley residents qualify for a reduction of fees for specific programs. **Applicant must provide proof of eligibility for all conditions, as noted in verification requirements, at the time of registration.**

### Eligibility Requirements

1. Applicant must be a Berkeley **resident (except for Marina Programs)**.
2. Applicant must be either a **parent or legal guardian** of the child/children participating in program.
3. Applicant's household is **low income** as determined by the U.S. Department of Housing and Urban Development (HUD) guidelines for California and the Bay Area (see attached).

### Verification Requirements

1. **Residency:**
  - a) Utility Bill (PG&E, EBMUD, Cable/Dish TV, phone); or
  - b) Driver's license
2. **Parent/Legal Guardian:**
  - a) Parent: birth certificate showing relationship to participant(s) under 18.
  - b) Guardian: court document stipulating guardianship, custody, or other form of appointment.
3. **Low Income Determination: Note: include current (within 60 days) income verification for all persons residing at home address.**
  - a) Federal W-2 or Schedule C or two most recent consecutive paystubs;
  - b) Current tax return (Form 1040) if submitted by a Paid Preparer;
  - c) Award letter from Social Security or Social Services with current benefit amount (including Foster Child Payments);
  - d) Copies of profit and loss statements;
  - e) Student loans or grants;
  - f) Affidavit of irregular or temporary income that cannot otherwise be verified.

Parks Recreation & Waterfront Department  
Application for Low Income Fee Support

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**Please Note: Awards are valid only through the season you apply.**

For which program(s) or class (es) are you applying for a discount?

\_\_\_\_\_

Child/Children's Names \_\_\_\_\_ Age(s) \_\_\_\_\_

Name of Applicant (Parent/Guardian) \_\_\_\_\_

Name of Spouse or Other Parent of Children \_\_\_\_\_

Address of Applicant \_\_\_\_\_ City/Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Employer \_\_\_\_\_

Work Address \_\_\_\_\_ Work Phone \_\_\_\_\_

How many adults (age 18 or older) in the household? \_\_\_\_\_ What is their source of income?

\_\_\_\_\_

How many children (age 17 or younger) in the household? \_\_\_\_\_

**Please indicate answers to the following questions by placing an "X" in the appropriate box.**

1. Resident status

I am a Berkeley resident  Yes  No

I have attached either a copy of my driver's license with my current address or a most recent utility bill.

Yes  No

2. Parent/Legal Guardian

I am the parent/legal guardian of the participant(s).  Yes  No

I have attached either a copy of participant(s) birth certificate or other court document showing my relationship to participant(s) (under 18 years old).  Yes  No

3. Low Income

Our **gross household income** is low income as determined by the U.S. Department of Housing and Urban Development (HUD) guidelines for California and the Bay Area and established by Berkeley City Council through resolution (refer to HUD income limits on Page 4).

\_\_\_\_\_Yes      \_\_\_\_\_No

I have attached one or more of the following: most recent Federal W-2 or Schedule C, award letter from Social Security or Social Services with current benefit amount, copies of profit and loss statements, copies of student loans or grants, two consecutive paystubs, affidavit of irregular or temporary income that cannot otherwise be verified.

\_\_\_\_\_Yes      \_\_\_\_\_No

Additional Comments:

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**Certification**

I certify that the above information is true and complete as of the date of this application. I understand that all fees and proof of eligibility are required and due at the time of registration. I understand that any misstatement in regards to my familial status and/or income is considered perjury and punishable under law.

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Signature of Applicant

Date