FORM C

Residential Energy Conservation Ordinance (RECO)
Transfer of Responsibility from Seller to Buyer

This form is NOT applicable if seller has accepted responsibility through a previous sale.
Contact the Building and Safety Division at reco@cityofberkeley.info or 981-7440 for a determination.
A separate Form and separate $20 filing fee is required for each structure.

Address of Property: _____ Unit(s): _____ Zip: _____

Title Company: _____ Title Co. Address: _____

Escrow Closing Date: _____ / _____ / _____ Escrow #: _____ Amount held in escrow, if any: $_____

# of Residential Structures: _____ # of Units per Structure: Structure #1: _____ Structure #2: _____ Structure#3: _____

RECO MEASURES Transferred to the Buyer

1	Ceiling insulation of minimum thermal resistance value R-30 installed	☐
2	Furnace heating ducts sealed at plenum & all joints in heating duct system sealed with mastic and insulated to a minimum of R-3	☐
3	All domestic storage water heaters insulated with external insulation blanket rated at a minimum thermal resistance of R-6	☐
4	Low-flow faucet devices or fixtures with maximum flow rate of 3 gallons/minute in all showers; 2.75 gallons per minute in all sinks and lavatories; and 4 gallons/minute in all other faucets	☐
5	Hot water pipes in pumped, recirculating domestic water heating systems insulated to a minimum thermal resistance of R-3	☐
6	All exposed hot water pipes, and cold water pipes connected to, and with 24 inches of water heater, must be insulated to a minimum thermal resistance of R-3	☐
7	Incandescent light bulbs, located in multiunit structure common areas, must be replaced with lamps of at least 25 lumens per watt	☐
8	Approved weather-stripping must be installed on all exterior doors (self-sticking type not acceptable)	☐
9	Approved dampers, doors, or other devices to block air flow and reduce heat loss through chimneys	☐
10	Replace existing tank or flushometer-type toilets with fixtures designed to use no more than 1.6 gallons per flush, or modify existing fixtures to reduce the amount of water used while ensuring correct operation. Any toilet installed in a renovation must be *designed* to use no more than 1.6 gallons per flush	☐

Subsequent to this sale, the property will be: ☐ **Owner Occupied** ☐ **Rental Property**

Seller Information:	**Buyer Information:**
Seller/Owner: _____ **PRINT**	Buyer: _____ **PRINT**
Seller/Owner: _____ **SIGNATURE**	Buyer: _____ **SIGNATURE**
Address: _____	Address: _____
Email: _____	Email: _____
Zip: Phone: ( )	Zip: Phone: ( )

REQUIRED:

☐ **I have notified my client of the requirements of RECO (Berkeley Municipal Code 19.16), including whether or not this property may legally have RECO responsibility transferred to the Buyer.**

Agent: _____ Company: _____

Address: _____ Zip: _____ Phone: (_____) _____